

**STATEMENT OF SUITABILITY - HEAD OF FINANCE & BUSINESS MANAGEMENT**

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| **Closing Date for receipt of completed applications: 20th November 2023** |
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Please complete this form legibly and return it on or before the closing date specified above. Late applications will not be considered. Continuation sheets may be added if necessary.

1. **PERSONAL DETAILS**

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| Name: |  |
| Contact details: |  |

1. **PERSONNEL SPECIFICATION**

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| Please use this section to summarise how you meet the **essential criteri**a as detailed in the Personnel Specification: |
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| Please use this section to summarise how you meet the **desirable criteria** as detailed in the Personnel Specification: |
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1. **ALIGNMENT TO CORE VALUES**

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| Please use this section to summarise how you align to our **core values** as detailed in the Recruitment Pack: |
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1. **ADDITIONAL INFORMATION**

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| Do you have the right to work in the UK?  *Note: the company will require proof of this right before an offer of employment can be confirmed – e.g. Birth certificate and/or any other appropriate document required to confirm your right to work in the UK as required by the Asylum and Immigration Act 1996* | **Yes** | **No** |
| Do you require any special arrangements to be made to assist you if called for interview? (if yes, please specify below) | **Yes** | **No** |
| Is there any reason you cannot work in regulated activity? (if yes, please specify below)  *Please note that any offer of employment is subject to a satisfactory Access NI check for posts which involve contact with children and/ or adults at risk. This disclosure will be requested to assist with the decision-making process.* | **Yes** | **No** |

1. **VERIFICATION OF INFORMATION**

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| I certify that all information which I have provided is correct. I understand that any false information given may result in a job offer being withdrawn.  Signature: Date: |

**Please return along with your CV and separate monitoring form to: careers**[**@ulsterorchestra.com**](mailto:bronagh@ulsterorchestra.com) **no later than 20th November 2023.**