# **Corporate Membership Scheme**

### **Terms and Conditions**



#### **Tickets and Events**

- To book tickets through the Corporate Membership scheme please contact our Fundraising Team at sophie@ulsterorchestra.com.
- Members will be notified when concerts are on sale by email each season.
- Members will receive season brochures with details of all concerts as soon as they are available. Please contact the Fundraising Team if you require more copies.
- Ticket usage is restricted to a maximum of 10 tickets per concert for Bronze members, 15 for Silver members and 20 for Gold members. Please speak to the Fundraising Team if you require a larger number of tickets on a single evening.
- A limited number of tickets will be held for Corporate Members until one month before each
  concert. After this our held tickets for Corporate Members will be released to the public for
  sale. From this point on requests for tickets will be accepted but will be subject to availability
  and cannot be guaranteed.
- If you wish to have Orchestra musicians perform at bespoke events and corporate functions (for an agreed additional cost) we need to be given sufficient notice to book our musicians and it is normally subject to fitting in with the Orchestra schedule.
- If you would like to avail of a backstage tour of Ulster Hall or Waterfront Hall for up to 20 people (Silver and Gold members) please contact the Fundraising team to organise this to coincide with a concert you are attending or an alternative mutually convenient time.

# **Corporate Social Responsibility**

- You are welcome to use your ticket allocation as you see appropriate: for staff, your clients or gift tickets to a charity or school group but please notify us of this so we reserve the tickets in the correct name at the box office.
- If you wish to avail of opportunities for staff development and training workshops please contact us to discuss what you would like and agree a cost.
- To utilise discounted additional tickets for Ulster Orchestra concerts at the Ulster Hall for employees (Silver and Gold members) please book your tickets through the Fundraising Team.
- If you would like to have a familiarisation event for your employees (Gold members) please contact the Fundraising Team to arrange.
- If you would like to have staff incentives including in-house performances (Gold members)
  please contact the Fundraising Team to arrange and agree a cost. Please note that we
  require sufficient notice to book our musicians and it is subject to fitting in with the
  Orchestra schedule.

## Accreditation, Branding and PR

• If you would like to avail of the free/discounted advertisement in our concert programmes please contact us to agree which programme you'd like it to feature in and you will need to provide us with the advertisement in jpeg format.

#### Other

- The Membership year runs for 12 months from the date of sign up.
- Members may book tickets from their membership for concerts up to one calendar month
  after their renewal date. Members may still use the Corporate Members' Bar when
  attending concerts for which tickets were booked before then end of their membership
  period.
- If at the end of the year, members have not used all their tickets and are renewing their membership, they may carry up to 10 tickets over into the next membership year. If a Corporate Member does not wish to renew, they forfeit any unused complimentary tickets.

### **Privacy Notice**

Whilst your company is a Corporate Member we will hold email addresses and phone numbers for your staff to contact you about your Corporate Membership and Ulster Orchestra events. This information is stored in the Fundraising Drive which has restricted access to relevant personnel and your contact details will be used internally. To see our full privacy notice please see our website.